

Privacy Policy

Younger Conservation is a Limited Company which includes the SofCreations label. Younger Conservation Ltd promise to respect any personal data you share with us and keep it safe. This privacy policy will explain how our organisation uses the personal data we collect from you when you use our website.

What data do we collect?

When you make a purchase, or sign up to our Newsletter we collect:

- Personal identification information (name, email address, phone number, etc.)
- Contact Data (delivery address, billing address, etc.)
- Transaction Data (details about payments to and from you, details of products and services you have purchased from us)
- Marketing and Communications Data (your preferences in receiving information and marketing from us, your communication preferences)

How do we collect your data?

You directly provide Younger Conservation Ltd with most of the data we collect. We collect data and process data when you:

- Place an order for any of our products or services.
- Create an account in the SofCreations shop.
- Sign-up to our newsletter or to receive information about open days.
- Voluntarily provide feedback via email.
- Use or view our website via your browser's cookies.

How will we use your data?

Younger Conservation Ltd collects your data so that we can:

- Process your order.
- Keep you up to date with the status of your order.
- Email you with our newsletter, or information about open days.

How do we store your data?

If you have opted in to receive our newsletter or information about open days, Younger Conservation Ltd securely stores your data in our newsletter system.

Younger Conservation Ltd will keep your name and email address to send these emails. You can unsubscribe at anytime using the link at the bottom of our emails. If you choose to unsubscribe, we will delete your data from our newsletter system.

If you place an order, Younger Conservation Ltd will store your name, address and email address on our orders system. We do not save any credit/debit card details.

Your name and address will be used to fulfil your order, and your email address will be used to confirm your order and dispatch. If you have created an account we will retain your data for future orders, if you do not create an account your data will be deleted from our system one month after completion of your order.

Marketing

Our Company would like to send you information about our work, open days, products and services of ours that we think you might like.

If you have agreed to receive marketing, you may always opt out at a later date.

You have the right at any time to stop Younger Conservation Ltd from contacting you for marketing purposes. If you no longer wish to be contacted for marketing purposes, please use the unsubscribe link at the end of our newsletter emails.

What are your data protection rights?

Younger Conservation Ltd would like to make sure you are fully aware of all of your data protection rights. Every user is entitled to the following:

The right to access – You have the right to request to Younger Conservation Ltd for copies of your personal data. We may charge you a small fee for this service.

The right to rectification – You have the right to request that Younger Conservation Ltd correct any information you believe is inaccurate. You also have the right to request Younger Conservation Ltd to complete the information you believe is incomplete.

The right to erasure – You have the right to request that Younger Conservation Ltd erase your personal data, under certain conditions.

The right to restrict processing – You have the right to request that Younger Conservation Ltd restrict the processing of your personal data, under certain conditions.

The right to object to processing – You have the right to object to Younger Conservation Ltd's processing of your personal data, under certain conditions.

The right to data portability – You have the right to request that Younger Conservation Ltd transfer the data that we have collected to another organization, or directly to you, under certain conditions.

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us at our email: office@yconservation.com

Call us at: 01738440744

Or write to us: Pavilion Workshop
St Mary's Cottage
Hatton Road
Perth
PH2 7BW

Cookies

Cookies are text files placed on your computer to collect standard Internet log information and visitor behaviour information. When you visit our website, we may collect information from you automatically through cookies or similar technology

For further information, visit allaboutcookies.org.

How do we use cookies?

Younger Conservation Ltd uses cookies in a range of ways to improve your experience on our website, including:

- Understanding how you use our website
- Keeping you signed in to your account

What types of cookies do we use?

There are a number of different types of cookies, however, our website uses:

- **Functionality** – Younger Conservation Ltd uses these cookies so that we recognize you on our website and remember your previously selected preferences. These include what you have in your shopping basket.
- **Analytics** – Younger Conservation Ltd uses these cookies to enable a count of the number of visitors to our site.

How to manage cookies

You can set your browser not to accept cookies, and the above website tells you how to remove cookies from your browser. However, in a few cases, some of our website features may not function as a result.

Privacy policies of other websites

The Younger Conservation Ltd website contains links to other websites. Our privacy policy applies only to our website, so if you click on a link to another website, you should read their privacy policy.

Changes to our privacy policy

Younger Conservation Ltd keeps its privacy policy under regular review and places any updates on this web page. This privacy policy was last updated on 21st December 2020.

How to contact us

If you have any questions about Younger Conservation Ltd's privacy policy, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us.

Email us at: office@yconservation.com

Call us: 01738440744

Or write to us at: Pavilion Workshop
St Mary's Cottage
Hatton Road
Perth
PH2 7BW

How to contact the appropriate authority

Should you wish to report a complaint or if you feel that Younger Conservation Ltd has not addressed your concern in a satisfactory manner, you may contact the Information Commissioner's Office.

Email: Scotland@ico.org.uk

Address: The Information Commissioner's Office – Scotland
Queen Elizabeth House
Sibbald Walk
Edinburgh
EH8 8FT

Telephone: 0303 123 1115